

Statute

**for the Professor Kazimierz Demel
Medal**

NATIONAL MARINE FISHERIES RESEARCH INSTITUTE

17 September, 2013

Statute

for the Professor Kazimierz Demel Medal

§ 1

The Professor Kazimierz Demel Medal, further referred to here as the Medal, was created in 1991 at the Sea Fisheries Institute, Gdynia. The Medal is an expression of special distinction and recognition. It is awarded for outstanding scientific and organizational research achievements as well as for popularizing knowledge of the sea in the fields of biology, ecology and fisheries.

§ 2

The Medal is circular in shape with a circumference of approximately 90 mm. The Medal is made of metal and is silver plated. The obverse of the Medal depicts an en face bust portrait of Professor Demel, his name and surname, his titles and his dates of birth and death. The full name of the Sea Fisheries Institute and its logo from the time the Medal was created as well as the dates of the institute's operations in Hel and in Gdynia appear on the reverse of the Medal. Each Medal is numbered on its edge and registered. Appendix 1 presents the design of the medal.

§ 3

1. One medal annually is awarded to Polish or foreign, individual, institution or association, further referred to here as Candidate.
2. In exceptional cases, for example in years when the NMFRI is celebrating its anniversary, the number of medals awarded can be increased to three.

§ 4

1. The Medal is awarded by the Professor Kazimierz Demel Medal Committee, further referred to here as the Committee, according to the regulations presented in this Statute.
2. The headquarters of the Committee is the National Marine Fisheries Research Institute.
3. The members of the Committee are:
 - current laureates (individuals only), further referred to as Medal Laureates;
 - the chairperson of the NMFRI scientific board;
 - the NMFRI director or his/her representative.
4. The chairperson of the Committee is automatically the NMFRI director or a person appointed by the director.
5. The formalities of the Committee will be carried out by the Committee secretary who is appointed to the function for a specified period of time by the NMFRI director.

§ 5

1. Nominations for the Medal can be made by:
 - Medal Laureates
 - the NMFRI director
 - the NMFRI scientific board
 - National Scientific Committee on Oceanic Research, PAS
 - the scientific boards or department boards of Polish and foreign scientific institutions and schools of higher learning which are involved in the fields noted in §1 of the Statute;
 - the general assemblies of Polish and foreign scientific or fisheries associations which are involved in the fields noted in §1 of the Statute.

2. Nominations for awarding the Medal may be submitted to the Committee at any time. Nominations received by 28 February each year will be considered in that year; those received after this date will be considered the following year.

3. Nominations can be submitted in either English or Polish and should include the Candidate's personal information and a description of the activities and achievements for which he/she should be awarded the Medal. Appendix 2 presents nomination form.

§ 6

1. Consideration of the nominations and the designation of the Medal Laureates are done by correspondence. Copies of the nomination forms, ballots with voting instructions, and an envelope marked "Confidential", are sent to all the Committee members by the Committee secretary before 31 March. Nominations that are submitted in Polish will be translated into English before they are sent to foreign Committee members for consideration.

2. After filling in the ballots and enclosing them in the anonymous envelope, it should be placed into a larger envelope and mailed to the Committee Secretary by 30 April.

3. The voting process is by secret ballot. The Committee chairperson, the chairperson of the NMFRI Scientific Board and the Committee secretary jointly open the envelopes that were mailed in and count the votes. In the event that the persons described above are unavailable to open the envelopes and count the votes, the Committee chairperson is required to appoint the appropriate number of representatives from the Committee to perform these duties.

§ 7

1. All of the nominations received are registered, and the results of the Committee members' voting are recorded on a form which also details the achievements which are the basis for awarding the Medal.

2. The Committee members are notified of the results of the voting by 31 May (they receive a copy of the forms).

§ 8

1. In order to consider the nominations and appoint Medal Laureates, more than fifty percent of the Committee members must vote. If the percentage of voting members is below this figure, the voting must be repeated by 30 June. The voting is carried out by a simple majority.

2. The Committee evaluates all nominations which are filed in accordance with the regulations. Of the nominations which are positively evaluated, the three-person Committee (as described in § 6) chooses the number of candidates as defined in the Statute (as described in § 3) which won the most votes.

3. In case when, due to a large number of submitted candidates, such dispersion of votes takes place that none of the candidates receives the required majority of votes, the chairperson of the Committee may order an additional, second round of voting.

The candidates who participate in the second round of voting are those who have received the largest number of votes in the first round of voting, in number defined according to a formula $N+1$, where N means the number of predicted laureates in a given year, indicated by the chairperson of the Committee.

In situation, when the proposed formula cannot be applied because of the equal number of votes received other candidates, in the second round of voting a larger number of candidates take part, considering the results of the first round of voting, for example $N+2$.

4. In case of necessity of performing the second round of voting, the chairperson of the Committee notifies the Committee members about deadline of voting.

5. The results of voting in the second round are final for a given year.

§ 9

1. The nominators will be notified of the results of the Committee's voting by the secretary within 14 days of the opening of the envelopes containing the ballots.
2. The NMFRI director notifies the Medal Laureates and informs them of the time and place of the awards ceremony.

§ 10

1. The Medal and certificate of award (Appendix 3) are presented to the Medal Laureate by the NMFRI director in a celebratory manner. The awarding of the Medal is preceded by a celebratory presentation of the Medal.
2. Laureate's achievements are presented by the NMFRI director or by a person designated by the NMFRI director.

§ 11

The Committee keeps a Record of Medal Awards.

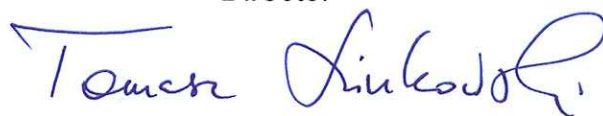
§ 12

Amendments to the Statute can be made by the NMFRI director.

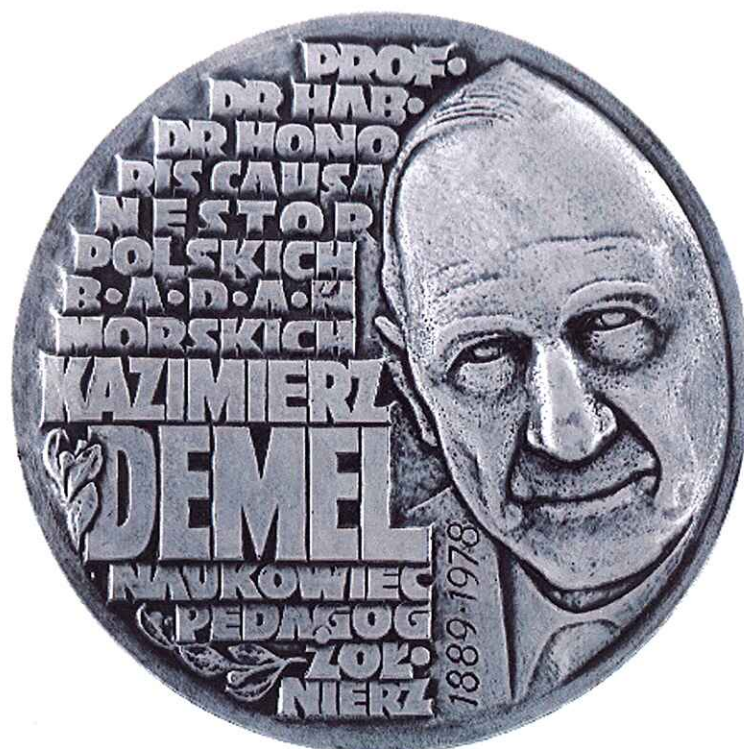
§ 13

Costs incurred with the awarding of the Medal are covered by NMFRI funds.

Director



Dr Hab. Tomasz Linkowski Assoc. Prof.





Nominator
..... First name, surname, title, degree
..... Affiliation
..... Address
.....

**NOMINATION FORM
FOR THE PROFESSOR KAZIMIERZ DEMEL
MEDAL CHAPTER
AT THE NATIONAL MARINE FISHERIES RESEARCH INSTITUTE**

I nominate

.....
Candidate's first name, surname, title, degree

for the Profesor Kazimierz Demel Medal for achieving excellence in the field of:

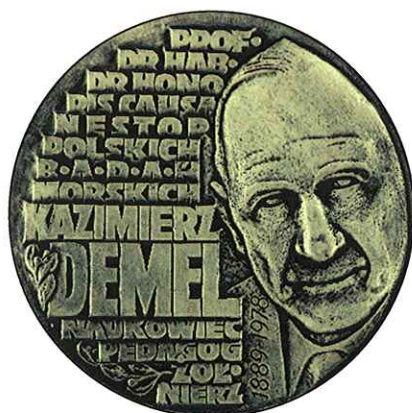
.....
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CANDIDATE DETAILS
Home address:
Year and place of birth:
Education, academic degrees, and titles (provide department, faculty, and institution and year of completion):
Current affiliation and position held:
Past positions (provide name of institution, position, year):

**PLEASE DESCRIBE THE NOMINEE'S ACTIVITIES AND SCIENTIFIC
ACHIEVEMENTS THAT SUPPORT THIS NOMINATION**

.....
Place and date

.....
Signature of nominator



*The National Marine Fisheries Research Institute
awards
the Professor Kazimierz Demel Medal
to*



Chairman of the Medal Chapter

Tomasz B. Linkowski
The NMFRI DIRECTOR

Gdynia, date

