

## GDPR STATEMENT

Project Up4Food  
Upcycling side-streams for sustainable and healthy ingredients and new food concepts

### SCOPE OF APPLICATION

Processing of personal data in connection with the in-depth interviews (IDIs) and Social Labs carried out as part of the project the Up4Food – Upcycling side-streams for sustainable and healthy ingredients and new food concepts, are funded by National Science Centre, Poland, project registration no. 2023/05/Y/HS4/00121, through the JPI HDHL Joint Programming Initiative „A Healthy Diet for a Healthy Life”.

### INFORMATION ON PERSONAL DATA PROCESSING

1. The administrator of your data is the Morski Instytut Rybacki – Państwowy Instytut Badawczy (MIR-PIB) based at H. Kołłątaja 1 Street, 81-332 Gdynia, Poland. In matters related to the processing of personal data, in particular regarding the implementation of the administrator's obligations and realisation of the rights of personal data subjects, one should contact the Personal Data Administrator either by e-mailing [rodo@mir.gdynia.pl](mailto:rodo@mir.gdynia.pl), by phoning + 48 587 356 232 or by post to the registered office address.
  2. The Data Administrator has appointed a Data Protection Inspector: Michał Filipowski - [iod@mir.gdynia.pl](mailto:iod@mir.gdynia.pl).
  3. Personal data will be processed on the basis of:
    - 3.1. the obligation under the law (Article 6.1.c GDPR), i.e. the Act of 30.04.2010 on research institutes (i.e. Journal of Laws of the Republic of Poland 2018, item 736 as amended),
    - 3.2. processing is necessary for the performance of a task carried out in the public interest (art. 6.1.e GDPR) on the basis of the Act of 30.04.2010 on research institutes in order to conduct IDIs and Social Labs in Up4Food project (i.e. Journal of Laws of the Republic of Poland 2018, item 736, as amended),
    - 3.3. voluntary consent (Article 6.1.a of the GDPR) to capture in photographs and video materials documenting the IDIs and Social Labs. These photographs can be published through publication on the Internet, including on the website [mir.gdynia.pl](http://mir.gdynia.pl) and published in scientific publications, the trade press and promotional materials. The video materials will be only collecting for use in the project and will only be viewed by MIR-PIB. **Consent is given by your appearance at the IDIs and/or Social Labs.**
  4. Personal data in the form of name, surname, place of work and position, address, telephone number and e-mail address, and image.
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5. Personal data will be processed manually, by authorised persons, and in an automated manner with the use of computer systems designed for this purpose.
  6. The processing of personal data using information systems will not be used for the purpose of automated decision-making in individual cases.
  7. Automated processing of personal data will not involve profiling, i.e. an action involving the use of personal data to evaluate certain personal factors, in particular to analyse or forecast aspects of work performance, personal preferences, interests, reliability or behaviours.
  8. The period of data processing by the Administrator depends on the type of personal data, purpose and legal basis for processing.
  9. Personal data processed for the purpose of executing a contract will be processed until the statute of limitations for claims under the contract or until the expiration of the obligation to process the data resulting from legal regulations, in particular the obligation to store accounting and financial documents relating to contracts and the conduct of MIR-PIB activities.
  10. Data processed on the basis of consent will be processed until the completion of the purpose, for the realization of which they were collected or until the consent is withdrawn.
  11. Data shall be processed until an effective objection is made to the processing of the data in cases where the legal basis for data processing is Article 6.1.e. of the GDPR.
  12. The period of data processing may be extended in cases where processing is necessary for the establishment, investigation or defense against possible claims, and thereafter period, only if and to the extent required by law.
  13. After the expiration of the processing period, the data shall be irreversibly deleted or anonymised.
  14. Recipients of personal data are: the project coordinator, the partner organising the IDIs and Social Labs - MIR-PIB, Supervisory Authority, as well as entities related to the Administrator, with which it has signed a data entrustment agreement, within the scope of realisation of the purpose of the IDIs and Social Labs.
  15. Personal data will not be transferred to a third country or international organisation.
  16. You have the right to access your data and receive a copy of it, rectify (rectification) your data, limitation of data processing, while separate regulations may exclude the exercise of this right, to object to processing and to lodge a complaint to the supervisory authority (to the address of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw).
  17. Your provision of personal data is necessary to participate in the IDIs and/or Social Labs. It is obliged to provide the requested details, and the consequence of not providing personal data will exclude you from participation.
  18. Provision of personal data for the purposes indicated in paragraph 3.3, the basis of which processing is based on consent, is voluntary.
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